

An Equal Opportunity/Affirmative Action Employer

Division of Academic and Student Affairs

Agreement for Recording Lecture and Discussions

Under Section 504, Subpart E Postsecondary Education, of the 1973 Rehabilitation Act and the Americans with Disabilities Act, institutions of higher education must provide reasonable accommodations to a student's known disability and may not deny equal access to the institution's programs, courses and activities.

Disability Services Office
Student Heath Center
2815 Cates Avenue/ Ste. 2221
Campus Box 7509
Raleigh, NC 27695-7509

919.515.7653 (voice)
919.515.8830 (TTY)
919.513.2840 (fax)

<http://www.ncsu.edu/dso>

Recording is a reasonable accommodation for students whose documentation calls for this accommodation.

The Faculty/DSO have the right to require a student who uses a recorder to sign an agreement for recording and present the form to the instructor.

NC State's Academic Regulation on "Recording Lectures and Discussions" allows recording when "an accommodation notification from Disability Services has been received by the instructor, which identifies a student that requires use of a recording device."

Students must notify the instructor/faculty member(s) prior to recording. In addition, due to academic integrity issues relating to the course itself and due to an instructor's potential copyright in the lectures, qualified students with disabilities who require recording as a reasonable accommodation must sign this agreement before the start of the recording.

I (print student's name) agree that I will not release the recording and/or transcription, profit financially, or allow others to benefit personally from lectures and discussions I will record in

(Course Number, Course Title, Instructor)

In addition, I will not allow anyone else to listen to or use the audio recording, except for a transcriber who may be required to type it if needed for the accommodation. Further, I will not make copies of the recordings. I understand that a violation of this Agreement may subject me to discipline under the Code of Student Conduct or subject me to legal liability.

Date:

Signed By _____